

Graduate Solicitor (0-2 years+ PAE)

JOB DESCRIPTION

A R BYRNE & ASSOCIATES is a boutique law firm with offices located in Sydney and Melbourne, handling several areas of law including Wills and Estates, Criminal Law and Employment Law.

We are seeking an enthusiastic individual to join our team of professionals in our Sydney office as a Solicitor. **This is a casual position which is project-based** with a remuneration package to be negotiated.

If you enjoy a challenge, can work in a fast-paced environment, and can work autonomously with no supervision, then this is the position for you.

JOB TASKS AND RESPONSIBILITIES WILL INCLUDE, BUT NOT BE LIMITED TO:

- Client conferencing.
- Liaising with Barristers, Experts, Police, Prosecutors, law firms and other stakeholders.
- Attend various Courts, Tribunals and Commissions across Sydney and NSW, with some interstate travel required when necessary.
- Advocacy and negotiation.
- Preparation of brief material and other legal and administrative duties.

SKILLS AND EXPERIENCE

- **A keen interest** in any the following areas of law:
 - Wills & Estates
 - Powers of Attorney
 - Enduring Guardianship
 - Family Law
 - Civil Litigation
- Interested litigator with a keen eye and ear for detail.
- Able to be supervised but also operate with a certain level of autonomy.
- **MUST** be a member of the Law Society of NSW AND possess a current practicing certificate.

This **in-office** (not work from home) position would suit a Junior or Graduate Solicitor. Initially employed for a period of 3 months to work on specific matters, mainly instructing Counsel, there may be scope for on-going employment thereafter. This position is **not** suitable for international or foreign lawyers, Senior Solicitors, or PLT Students that have not yet been admitted to practice in NSW.

HOW TO APPLY

Please forward your CV and Cover Letter to info@arbyrneandassociates.com.au

If you have any enquiries, please email the above email address, or contact Anthony Byrne on **+61 449 040 614**.

Only shortlisted candidates will be contacted.

APPLICATIONS CLOSE 11:59 PM ON SUNDAY 19 JANUARY 2025